

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, JANUARY 17, 2023
5:30 P.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: December 20, 2022, Regular Meeting December 20, 2022, Closed Session		1
	3	APPROVAL OF THE JANUARY 17, 2023, AGENDA		11
5:35	4	PUBLIC HEARING TO ALLOW CITIZEN COMMENT REGARDING THE REQUEST TO NAME THE HIGHWAY 321 BRIDGE OVER WATAUGA RIVER NEAR WATAUGA RIVER ROAD IN MEMORY OF SERGEANT CHRISTOPHER DAVID WARD	MR. DERON GEOUQUE	13
5:40	5	PROPOSED KILL/CHILL MEAT SLAUGHTER FACILITY UPDATE	MR. JIM HAMILTON	21
5:45	6	NEW RIVER CONSERVANCY PRESENTATION	DR. ELIZABETH UNDERWOOD MS. KATIE KROGMEIER	23
5:50	7	ACCEPTANCE OF 2 ND ROUND OF FY 2023 RURAL OPERATING ASSISTANCE PROGRAM (ROAP) FUNDS	MR. CRAIG HUGHES	25
5:55	8	TAX MATTERS A. Monthly Collections Report B. Refunds and Releases	MR. LARRY WARREN	29 31
6:00	9	PROPOSED 2023 "YEAR OF THE TRAIL" PROCLAMATION	MR. ERIC SMALLWOOD	39
6:05	10	MISCELLANEOUS ADMINISTRATIVE MATTERS A. Proposed Dates for Annual Pre-Budget Retreat B. Proposed Dates for Budget Work Sessions C. Boards and Commissions D. Announcements	MR. DERON GEOUQUE	41 43 45 61
6:10	11	PUBLIC COMMENT		63
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AGENDA ITEM 2:

APPROVAL OF MINUTES:

December 20, 2022, Regular Meeting

December 20, 2022, Closed Session

DRAFT**MINUTES****WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, DECEMBER 20, 2022**

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, December 20, 2022, at 5:30 P.M. in the Commissioners' Board Room located in the Watauga County Administration Building, Boone, North Carolina.

Chairman Turnbow called the meeting to order at 5:32 P.M. The following were present:

PRESENT: Larry Turnbow, Chairman
 Charlie Wallin, Vice-Chairman
 Todd Castle, Commissioner
 Braxton Eggers, Commissioner
 Ray Russell, Commissioner
 Andrea Capua, County Attorney
 Deron Geouque, County Manager
 Anita J. Fogle, Clerk to the Board

Commissioner Wallin opened with a prayer and Commissioner Eggers led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Turnbow called for additions and/or corrections to the December 5, 2022, regular meeting and closed session minutes.

Commissioner Eggers, seconded by Commissioner Wallin, moved to approve the December 5, 2022, regular meeting minutes as presented.

VOTE: Aye-5
 Nay-0

Commissioner Eggers, seconded by Commissioner Wallin, moved to approve the December 5, 2022, closed session minutes as presented.

VOTE: Aye-5
 Nay-0

APPROVAL OF AGENDA

Chairman Turnbow called for additions and/or corrections to the December 20, 2022, agenda.

Commissioner Castle, seconded by Commissioner Eggers, moved to approve the December 20, 2022, agenda as presented.

VOTE: Aye-5
 Nay-0

PRESENTATION OF FY 2022 AUDIT

Ms. Cindy Randolph with C. Randolph, CPA, PLLC presented the Fiscal Year 2022 County audit. The County's financial position remained strong due to the direction provided by the Commissioners and carried out by County staff. Ms. Randolph reviewed the following financial highlights:

- ❖ The total assets of the County exceeded its liabilities at the close of the fiscal year by \$26,236,241 primarily due to an increase in cash assets from revenues, particularly sales tax and property tax.
- ❖ The County's unassigned fund balance for the general fund was \$40,373,975 at the end of the year, representing 67% of total General Fund expenditures. This is an increase of \$5,500,071 in the unassigned fund balance from the previous year.
- ❖ The current year collection rate for property taxes was 98.70% which was a small decrease from last year's 98.88%. The County is still well above the statewide average of 98.11% for entities of similar populations in fiscal year 2021-22.
- ❖ **Outstanding debt principal decreased by \$5,000,000.** Total outstanding debt principal at June 30, 2022 is \$36,210,000. Watauga County's legal debt limit is \$736,696,757 so the County continues to be well below the state limits.
- ❖ S&P updated their review of the County's financials and reaffirmed the County's stable outlook and credit rating at AA.

When asked by Commissioner Russell if there were any adverse findings, Ms. Randolph stated that there was one small finding and a corrective action plan was devised and was now being utilized.

The audit was presented for information only and, therefore, no action was required.

County Manager Geouque stated that, due to strong fiscal management and the increase in the unassigned fund balance, staff recommended to transfer \$2,500,000 to the Capital Projects Fund, \$2,500,000 to the parking deck project, and \$500,071 to the 911/Medic/Emergency Operations facility and for future facilities maintenance.

Commissioner Wallin, seconded by Commissioner Russell, moved to authorize the transfer of the \$5,500,071 increase from unassigned balance to the Capital Reserve Account as presented by the County Manager.

VOTE: Aye-5
Nay-0

NORTHERN PEAKS STATE TRAIL (NPST) UPDATE AND PROPOSED RESOLUTION SUPPORTING THE TRAIL

Mr. Jordan Sellers, Northern Peaks Trail Coordinator, provided an update on the Northern Peaks State Trail (NPST). The Trail would connect the Towns of Boone and West Jefferson by traversing the Northern Peaks, also known as the Amphibolite Mountains (including Howard Knob, Snake Mountain, Elk Knob, The Peak, Three Top Mountain, Paddy Mountain, and Mount Jefferson), which divide the New River and Watauga River watersheds. The final route was still under consideration. The nature of the trail was to connect people to nature, fragmented wildlife habitat, Boone to West Jefferson, and visitors and dollars to the High Country. The project would begin by identifying suitable properties and working with land owners. Next, a biological survey would be completed to avoid natural heritage element occurrences and then a professional trail builder would create the trail. Finally, the trail would be completed which would in turn make all the connections mentioned above. The NPST was designated as a State Trail in 2019 and the funding for the biological survey was secured in 2022. Since that time, a \$3.4 million PARTF grant was awarded to Elk Knob State Park for a 4.5-mile loop as well as a summit approach trailhead, parking, a bridge, and restrooms. Groundbreaking for the project would be in 2023. Mr. Sellers presented a proposed resolution in support of the trail. Chairman Turnbow read the resolution.

Commissioner Russell, seconded by Commissioner Wallin, moved to adopt the resolution of support for the Northern Peaks State Trail (NPST) as presented.

VOTE: Aye-5
Nay-0

HIGH COUNTRY CAREGIVERS PRESENTATION

On behalf of Ms. Pana Columbus, Mr. Jacob Willis, Executive Director of High Country Caregivers, presented an overview of the organization. The organization was founded to help provide respite care for those caring for others. Over time the main focus transitioned to providing aid to grandparents who were raising grandchildren with respite care remaining in place as well. Mr. Willis stated that there were currently 71 caregivers and 83 children receiving support from the High Country Caregivers. Over the past three years, High Country Caregivers has spent \$175,000 in legal fees to assist grandparents in gaining custody of their grandchildren which would keep the children out of the system. The local Department of Social Services and the school system provides referrals. The High Country Caregivers also provide camps for childcare while grandparents work. Mr. Willis thanked the Board members for the work they do. The report was for information only and, therefore, no action was required.

SHERIFF'S OFFICE MATTERS

A. Requested Award to Retiring Officer

Chairman Turnbow, on behalf of Major Redmon, stated that Lieutenant Rick Ruppert was retiring February 1, 2023, and the Sheriff's Office had requested his side arm and badge be awarded to him upon retirement.

G.S. 20-187.2 allowed governing bodies of a law enforcement agency to award a retiring member the service side arm at a price determined by the governing body. Law enforcement personnel may retire at age 55 with 25 years of credible service with full retirement benefits. The price of the side arm was suggested at \$1.

Commissioner Eggers, seconded by Commissioner Castle, moved to award Lieutenant Rick Ruppert's side arm and badge to him upon retirement and set the price of the side arm at \$1.

VOTE: Aye-5
Nay-0

B. Proposed Resolution in Support of Naming the Watauga River Bridge after Sergeant Christopher David Ward

Chairman Turnbow, on behalf of Major Redmon, stated that steps were being taken to name the Highway 321 Watauga River Bridge in memory of Sergeant Christopher David Ward.

The procedures for naming roads/bridges/ferries by NCDOT included adopting a resolution and submitting background information on the nominee, description of what was being requested to be named, and public input and support to NCDOT staff. NCDOT staff would then review the information to ensure the application met policy and would confirm that there was not any local opposition. After review the NCDOT staff would forward to the Transportation Road, Bridge, and Ferry Naming Committee for action. The Board member representing the area where the requested bridge was located must endorse the request. If approved, the Transportation Road, Bridge, and Ferry Naming Committee would forward a resolution for the Board of Transportation's approval. The Board of Transportation would then approve or deny the request.

In an effort to meet the public forum requirement by the NCDOT, staff recommended a public hearing be scheduled for the January 17, 2023. The public hearing was not required but would provide an opportunity to share the required public input and support with NCDOT. A proposed resolution was presented of which, upon completion of the public hearing, the Board could adopt and forward to NCDOT for consideration. There was also a \$2,000 fee for the signs and installation which was proposed to be paid by the County.

Commissioner Eggers, seconded by Commissioner Castle, moved to proceed with the Bridge naming; however, Chairman Turnbow tabled consideration until a public hearing was held.

By consensus, the Board agreed to hold a public hearing on Tuesday, January 17, 2023, at 5:30 P.M. to allow citizen comment regarding the request to name the Highway 321 Bridge over Watauga River near Watauga River Road in memory of Sergeant Christopher David Ward.

County Manager Geouque stated that the Sheriff's Office has been in contact with Deputy Logan Fox's father who was still considering naming options to honor his son.

SPECIAL PRESENTATION BY THE BOARD OF COMMISSIONERS

Chairman Turnbow stated that Planning and Inspections/Economic Development Director, Joe Furman, was retiring and read a proclamation honoring Mr. Furman's thirty-eight years of service to the County. Chairman Turnbow presented the proclamation to Mr. Furman who thanked the Board and stated that it had been a pleasure working for the County and looked forward to continuing to have a role with economic development through the Chamber of Commerce.

MIDDLE FORK GREENWAY MATTER

Proposed modification to the Resolution – Water Resources Development Grant Adopted June 7, 2022.

Mr. Joe Furman, Planning and Inspections Director, stated that a Water Resources Development Grant Resolution was adopted by the Board at the June 7, 2022, meeting. The purpose of the resolution was for the County to sponsor the Middle Fork Greenway, Boone Gorge Park Development. The Resolution stated, "The Board requests the State of North Carolina to provide financial assistance to Watauga County for Middle Fork Greenway in the amount of \$500,000 or 20 percent of the construction cost, whichever was the lesser amount." The item should have stated 30 percent which takes into consideration the total project implementation and not just construction costs. Chairman Turnbow read the resolution.

Commissioner Russell, seconded by Commissioner Wallin, moved to amend the Resolution - Water Resources Development Grant Adopted June 7, 2022 to state 30 percent instead of 20 percent as presented by Mr. Furman.

VOTE: Aye-5
Nay-0

TAX MATTERS

A. Monthly Collections Report

Mr. Larry Warren, Tax Administrator, presented the Tax Collections Report for the month of November 2022. The report was presented for information only and, therefore, no action was required.

B. Refunds and Releases

Mr. Larry Warren, Tax Administrator, presented the Refunds and Releases Report for November 2022 for Board approval:

TO BE TYPED IN MINUTE BOOK

Commissioner Russell, seconded by Commissioner Eggers, moved to approve the Refunds and Releases Report for November 2022 as presented.

VOTE: Aye-5
Nay-0

REQUEST TO APPLY FOR LOCAL ASSISTANCE AND TRIBAL CONSISTENCY FUND

Ms. Samantha Jones, Finance Director, requested approval to apply for funds from the Local Assistance and Tribal Consistency Fund Grant and to accept the funds, if granted, which would be in the amount of \$100,000 (\$50,000 FY 2022, \$50,000 FY 2023). The funds would be used to pay for unanticipated increases in Sheriff, Maintenance, Emergency Management, and Animal Control vehicles.

Commissioner Eggers, seconded by Commissioner Castle, moved to authorize staff to apply, accept, and expend funds from the Local Assistance and Tribal Consistency Fund Grant as requested by Ms. Jones.

VOTE: Aye-5
Nay-0

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Proposed SECU ATM Lease Renewal

County Manager Geouque stated that the County was recently contacted by the State Employees Credit Union regarding the ATM lease at the Human Services Complex. Initially, the Credit Union proposed removing the ATM due to cost cutting measures. However, County staff requested the ATM remain as it serves the Social Services Department, DayMark Recovery, Project on Aging, NC Works, AppHealthCare, and citizens that reside on the western side of the county. After negotiations, staff was able to secure the lease for an additional three (3) years. A reduction in the current lease payment from \$450 to \$250 per month would allow for the ATM to remain at the current location. No other changes were made to the current agreement.

The County Manager stated that the Credit Union has been a good steward and that staff would recommend the Board approve the lease agreement for \$250 a month for a three (3) year period beginning January 1, 2023. County Attorney Capua stated that she had reviewed the contract and suggested amending the lessor name to “Watauga County” not “Watauga County Finance Department.”

Commissioner Wallin, seconded by Commissioner Russell, moved to approve the lease agreement, including amending the lessor name to “Watauga County” for \$250 a month for a three (3) year period effective January 1, 2023.

VOTE: Aye-5
Nay-0

B. Boards and Commissions

County Manager Geouque presented the following:

Economic Development Commission

The Economic Development Commission (EDC) Articles of Association were recently amended to reflect a reorganization of the membership. The EDC, when all appointments were made, would consist of eleven (11) members - eight (8) would be standing seats representing organizations, and three (3) would be at-large seats appointed by the Board of Commissioners.

The eight (8) standing seat representatives are listed below:

Watauga County Board of Commissioners	Larry Turnbow	Chairman
Boone Town Council	Tim Futrelle	Mayor
Blowing Rock Town Commission	Pete Gherini	Commissioner
Beech Mountain Town Council	Barry Kaufman	Mayor
Seven Devils Town Council	Bob Bertini	Citizen designated by Town Council
Appalachian State University	Matthew Dockham	Director of External Affairs & Community Relations
Blowing Rock Chamber of Commerce	Charles Hardin	President and CEO
Boone Area Chamber of Commerce	David Jackson	President and CEO

Three At-Large appointments were needed.

The County Manager stated that volunteer applications were received from the following expressing interest in serving on the EDC as an at-large appointee: Jane Lee Rankin, Kelly Coffey, Dan Meyer, Virginia Lee Wallace, Angela King, and Suzanne Livesay. As this was a first reading and, therefore, no action was required; Chairman Turnbow tabled this item until a future meeting as there may be more who were interested in serving as well. This was a first reading and, therefore, no action was taken.

Voluntary Farmland Preservation Program Advisory Board

The Voluntary Farmland Preservation Program Advisory Board recommended the re-appointment of Kelly Coffey and Joe McNeil. Each were willing to continue to serve if so reappointed.

Commissioner Eggers, seconded by Commissioner Wallin, moved to waive the second reading and reappoint Kelly Coffey and Joe McNeil to the Voluntary Farmland Preservation Program Advisory Board.

VOTE: Aye-5
Nay-0

Commissioner Appointments to the Watauga County Planning Board and Boone Rural Fire Protection Service District Board

Each Commissioner nominates a representative to the Boone Rural Fire Protection Service District Board and the Watauga County Planning Board whose terms run concurrent with the term of the appointing Commissioner. Planning Board members must live within the appointing Commissioner's District and action must be taken by the entire Board of Commissioners to make these appointments. Boone Rural Fire Protection Service District Board members must own property and reside within the Fire Service District.

Chairman Turnbow, seconded by Commissioner Wallin, moved to reappoint Jody Eller to the Boone Rural Fire Protection Service District Board and Marsha Walpole to the Planning Board; both as representatives of District 4.

VOTE: Aye-5
Nay-0

Commissioner Castle, seconded by Chairman Turnbow, moved to appoint Reggie Hasler to the Boone Rural Fire Protection Service District Board and Savva Kostis to the Planning Board both as representatives of District 1.

VOTE: Aye-5
Nay-0

Commissioner Russell tabled appointments to his district until a future meeting.

Commissioner Appointments to Various Boards & Commissions

A list of Boards & Commissions on which the Commissioners themselves have served in the past was presented. Some of the appointments were legal requirements that the Commissioners serve, and some were at the request of the agencies. The majority of these appointments could be made by the Chairman of the Board, although several of them do require Board action. Therefore, it has been the practice for the Chairman to submit a list of appointments with Board action to approve the entire list. If there was more than one nomination for a particular appointment, the Board could vote on each nomination separately.

Chairman Turnbow tabled this item to a future meeting.

C. Announcements

County Manager Geouque announced that the January 3, 2023, regular meeting of the Board of Commissioners has been cancelled. The next regular meeting of the Board would be on Tuesday, January 17, 2023, at 5:30 P.M. The County Manager stated that a special meeting could be called, if needed.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

At 6:37 P.M., Commissioner Wallin, seconded by Commissioner Russell, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3) and Land Acquisition, per G. S. 143-318.11(a)(5)(i).

VOTE: Aye-5
Nay-0

Commissioner Wallin, seconded by Commissioner Eggers, moved to resume the open meeting at 8:54 P.M.

VOTE: Aye-5
Nay-0

ADJOURN

Commissioner Wallin, seconded by Commissioner Eggers, moved to adjourn the meeting at 8:54 P.M.

VOTE: Aye-5
Nay-0

Larry Turnbow, Chairman

ATTEST:
Anita J. Fogle, Clerk to the Board

AGENDA ITEM 3:

APPROVAL OF THE JANUARY 17, 2023, AGENDA

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AGENDA ITEM 4:**PUBLIC HEARING TO ALLOW CITIZEN COMMENT REGARDING THE REQUEST TO NAME THE HIGHWAY 321 BRIDGE OVER WATAUGA RIVER NEAR WATAUGA RIVER ROAD IN MEMORY OF SERGEANT CHRISTOPHER DAVID WARD****MANAGER'S COMMENTS:**

A public hearing has been scheduled to meet the public forum requirement by the NCDOT. The purpose of the hearing is to allow public comment regarding the naming of the Highway 321 Watauga River Bridge in memory of Sergeant Christopher David Ward. The procedures for naming roads/bridges/ferries by NCDOT have been included in your packet for review. The Board would need to adopt the resolution and then staff would submit background information on the nominee, description of what is requested to be named, and public input and support to NCDOT staff. NCDOT staff would review the information to ensure the application meets policy and confirm that there is not any local opposition. After review the NCDOT staff will forward to the Transportation Road, Bridge, and Ferry Naming Committee for action. The Board member representing the area where the requested bridge is located must endorse the request. If approved, the Transportation Road, Bridge, and Ferry Naming Committee will forward a resolution for the Board of Transportation's approval. The Board of Transportation will approve or deny the request.

Upon completion of the public hearing, the Board may adopt the resolution and forward to the NCDOT for consideration. Approval by the Board would also include the \$2,000 fee for the signs and installation.

Board action is required to adopt the resolution as presented, direct staff to complete all necessary paperwork and forward to NCDOT for consideration, and approve the \$2,000 sign fee.

PUBLIC SERVICE ANNOUNCEMENT

THE WATAUGA COUNTY BOARD OF COMMISSIONERS WILL HOLD A PUBLIC HEARING AT 5:30 P.M. ON TUESDAY, JANUARY 17, 2023, IN THE COMMISSIONERS' BOARD ROOM OF THE WATAUGA COUNTY ADMINISTRATION BUILDING LOCATED AT 814 WEST KING STREET, BOONE, NORTH CAROLINA. THE PURPOSE OF THE HEARING SHALL BE TO ALLOW PUBLIC COMMENT REGARDING THE REQUEST TO NAME THE HIGHWAY 321 BRIDGE OVER WATAUGA RIVER NEAR WATAUGA RIVER ROAD IN MEMORY OF SERGEANT CHRISTOPHER DAVID WARD. INTERESTED PARTIES ARE ENCOURAGED TO ATTEND. FOR INFORMATION OR QUESTIONS, PLEASE CALL (828) 265-8000.

LARRY TURNBOW
CHAIRMAN



WATAUGA COUNTY SHERIFF'S OFFICE

184 HODGES GAP ROAD
BOONE, NORTH CAROLINA 28607
(828) 264-3761 • FAX (828) 263-5345

LEN D. HAGAMAN, JR.
SHERIFF

TO: Watauga County Board of County Commissioners

FROM: Watauga County Sheriff's Office

DATE: December 15, 2022

SUBJECT: Res. In Support of naming the Watauga River Bridge after Sergeant Christopher David Ward

FOR THE PURPOSE OF:

The Watauga County Board of County Commissioners honoring fallen officer's Sergeant Christopher David Ward by approving the funding necessary for Watauga River Bridge (E#61) near Watauga River Road on Highway 321 to be named after these heroes. Sergeant Christopher David Ward died in the line of duty on April 28, 2021.

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

RESOLUTION IN SUPPORT OF NAMING THE WATAUGA RIVER BRIDGE NEAR WATAUGA RIVER ROAD ON HIGHWAY 321, IN MEMORY OF SERGEANT CHRISTOPHER DAVID WARD

WHEREAS, Sergeant Christopher David Ward was born in 1984 and grew up in the Sugar Grove Community of Watauga County, North Carolina; and

WHEREAS, Sergeant Ward attended Watauga High School; and

WHEREAS, he was a devoted and loving father, husband, son; and

WHEREAS, Chris is survived by his wife, Candice Ward, his two daughters, Molly and Katie Ward, and his father, Reverend David Ward; and

WHEREAS, he was a member of Green Valley Baptist Church; and

WHEREAS, Sergeant Ward started his law enforcement career with the Beech Mountain Police Department in 2013 before joining the Watauga County Sheriff’s Office in 2018; and

WHEREAS, Sergeant Ward was killed in the line of duty on April 28, 2021 while serving his community and protecting his fellow officers; and

WHEREAS, Chris’ family has taken efforts to memorialize his life, love of community, and dedication to community service; and

WHEREAS, Christopher David Ward gave the ultimate sacrifice while protecting the safety and security of the citizens of Watauga County.

NOW, THEREFORE, BE IT RESOLVED, that the Watauga County Board of Commissioners extends its heartfelt gratitude and appreciation for the service and sacrifice of Sergeant Christopher David Ward; and

BE IT FURTHER RESOLVED that the County of Watauga supports naming the Watauga River Bridge (#E61) near Watauga River Road on Highway 321, in Memory of Sergeant Christopher David Ward.

ADOPTED this the 17th day of January, 2023.



Larry Turnbow, Chairman
Watauga County Board of Commissioners

ATTEST:

Anita J. Fogle, Clerk to the Board



Road, Bridge or Ferry Naming or Designation Request Process

Pursuant to [NCGS §136-18\(8\)](#), the North Carolina Board of Transportation may name roads, bridges, or ferries. The request process for approval of a road, bridge or ferry naming may be found in the sequential steps provided below.

Commonly used definitions throughout this document include the following:

- “Requesting party” refers to the individual/s who seeks to request a road, bridge or ferry to be named or designated.
- “Local government/s” shall mean the county, city, town or village in whose jurisdiction the facility lies.
- “Resolution” is defined as a written motion or formal request that the Board takes action on via a vote.
- “Department” shall mean the North Carolina Department of Transportation (NCDOT).

NCDOT Staff Contact in the Transportation and Mobility Safety Office:

Shelly Heath

Email: mmheath1@ncdot.gov

Phone: (919) 814-5101

1. The requesting party completes the [Road, Bridge or Ferry Naming Application Form](#) and submits it to the NCDOT staff contact in the Division. The Division will review and forward to the NC DOT Committee Staff lead.
2. The Chief Engineer’s Office, Division Office and General Counsel review the submitted application.
 - If the application does not meet the policy requirements at this stage of the process, the Chief Engineer’s Office or the Division Office will contact the requesting party to provide the reason(s) the application could not move forward.
 - If the application does meet the policy requirements, it will proceed in the process. The NCDOT staff contact will notify the requesting party.



Road, Bridge or Ferry Naming or Designation Request Process

3. Once staff determines that the application appears to meet the minimum standards for continuing, the process will continue. The applicant should not consider this a cursory approval or any commitment from the department to honorarily designate a road or name a bridge. At this point the application has not completed the vetting process. If the submitted application continues in the request process, the next steps are as follows:
 - The requesting party is responsible for contacting and collaborating with the local government(s) to develop a formal resolution for consideration by the respective board/s (city council or county commission). The local resolutions are a part of the vetting process. The applicant should not convey or suggest Department approval has been granted at this time. Because the Board of Transportation has not reviewed or considered the application.
 - The local government(s) must draft a resolution consisting of 400 words or less.
 - The resolution must describe the honoree's accomplishments, credentials and specify the road, bridge or ferry to be named or designated.
 - If the road, bridge or ferry to be named or designated is in more than one municipality, resolutions from all municipalities are required.
 - The local government(s) from applicable municipalities must unanimously pass the resolution(s) in a public forum for the application to move forward in the request process.

4. If the local government(s) pass(es) the resolution unanimously, the application progresses in the request process and the next steps are as follows:
 - The requesting party submits the following documentation to the NCDOT staff contact in the Chief Engineer's Office.
 - A completed application
 - A copy of the resolution(s) passed unanimously by the respective local board/s.
 - A copy of the meeting minutes that state the resolution was passed unanimously and the opportunity for public input was provided.
 - A completed [Character Certification Form](#)
 - A minimum of three recommendation letters (civic, business, or service organizations) and verification of family support.
 - Written documentation that affirms the willingness of the local government or sponsor to participate financially by paying an administrative fee of \$2000 to offset costs associated with the program.
 - Verification of a valorous decoration during combat operations, if the naming or designation is for a military individual.



Road, Bridge or Ferry Naming or Designation Request Process

5. Once the supporting documentation outlined in section 4 is received by the NCDOT staff contact in the Chief Engineer's Office the naming or designation request is placed on an upcoming Board of Transportation Road, Bridge, and Ferry Naming Committee agenda for consideration.
 - Road, Bridge, and Ferry Naming Committee agendas are posted publicly on the [Board's website](#) each month.
 - The Board member representing the area where the requested road, bridge or ferry is located must endorse the naming or designation request to the Road, Bridge and Ferry Naming Committee.
6. If the Board's Road, Bridge and Ferry Naming Committee approves the requested naming or designation:
 - The Department will draft a resolution for vote by the Board.
 - The Board's resolution will describe the honoree's accomplishments, credentials and specify the road, bridge or ferry to be named or designated.
 - It will state the name that should appear on the sign.
 - The Department has final authority regarding sign design, including text.
7. The Board of Transportation votes on the naming or designation resolution.

If the Board of Transportation approves the requested naming or designation:

- The local government and the NCDOT Division Office are notified in writing of the approval and the required payment.
- Payment is due to the Department upon notification that the honorary designation was approved by the Board. Signs will not be manufactured until payment is received.
- The NCDOT Communications Office will plan a ceremony if one is desired by the local government.
- Signs are installed. Honorary signs will be ground mounted; overhead signs will not be installed.
- Signs will be installed at the beginning and ending termini of the approved roadway segment, and will not be installed on exits, Y-lines, or intersecting roadways.

If the Board of Transportation does not approve, NCDOT notifies the requesting party either by phone, email, or letter.

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AGENDA ITEM 5:

PROPOSED KILL/CHILL MEAT SLAUGHTER FACILITY UPDATE

MANAGER'S COMMENTS:

Jim Hamilton, Cooperative Extension, will update the Board on the Kill/Chill project.

Updates on Proposed 'Kill-Chill' Meat Slaughter Facility at Landfill Site

- \$474,450 awarded from NC Ag Development Trust Fund in August, bringing total committed funds for the project to \$2.37m:
 - Golden LEAF (\$1 million)
 - Tobacco Trust Fund (\$220k)
 - ARC (\$100k)
 - Ag Development Trust Fund (\$474k)
 - ARP/Watauga County (\$500k)
 - Opportunity Appalachia (\$75k)
- Soil testing at proposed site completed by Catawba Valley Engineering in early summer 2022 (\$4,000). \$13,407 spent to date on design/engineering out of \$77,800 allocated.
- Received notification of no award from USDA MPPEP proposal Nov 1 (which would have covered 20% of all construction costs). Another round of this grant funding to be announced shortly.
- Consultant sent proposed facility plans & budget in Oct & Dec for an 8,000 sq foot facility. We requested scaled down plan in the ~4,000 sq foot range to reduce footprint and budget. Waiting on updated facility & infrastructure plans from consultant for water and sewer before final planning/cost estimates/bid process. Should have those this month.
- Presented project overview to Town of Boone Town Council in Sept. Relayed the funding challenges of the project. Water and sewer access will have to be provided by Town. Town in support of the project and alluded to some financial and/or other support related to sewer/water infrastructure. Indicated that they would like to see plans and cost estimates before committing. Ordinance would have to be modified/amended related to annexation.
- High Country Council of Governments working on an EDA proposal to partially fund water/sewer infrastructure. Will be applying for an ARC construction grant in March 2023 to seek additional funding due to projected construction cost increases for the project.

AGENDA ITEM 6:

NEW RIVER CONSERVANCY PRESENTATION

MANAGER'S COMMENTS:

Dr. Elizabeth Underwood, Executive Director of New River Conservancy, and Katie Krogmeier, New River Conservancy, will provide an overview of the goals and objectives of the New River Conservancy and cover the restoration projects in Watauga County.

The report is for information only and therefore; no action is required.

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AGENDA ITEM 7:**ACCEPTANCE OF 2ND ROUND OF FY 2023 RURAL OPERATING ASSISTANCE PROGRAM (ROAP) FUNDS**

Craig Hughes, AppalCart Director, will request the Board approve a second allocation of ROAP funding. The additional funding of \$31,647 will increase the County's total funding to \$194,612. The revised funding is broken down into three categories, 1) \$75,348 for Elderly and Disabled Transportation Assistance Program, 2) \$16,414 for Employment, and 3) \$102,850 for Rural General Public.

Board action is required to accept the second allocation of ROAP funding in the amount of \$31,647.



director@appalcart.com
(828) 297-1300 Ext. 104

January 6, 2023

Mr. Deron T. Geouque
County Manager
Watauga County Administration Building
814 W. King Street, Suite 205
Boone, NC 28607

Dear Deron:

AppalCART would like to request Watauga County consider approval of the FY 2023 Rural Operating Assistance Program (ROAP) 2nd ROAP disbursement. The State has increased the amount allocated to Watauga County for FY 2023 to \$194,612. Watauga County was initially allocated a total of \$163,192 for FY 2023 which was a little less than the FY 2022 allocation of \$167,567. Changes were made to the previous FY2023 allocation estimates by NCDOT due to the FY2022 reconciliation process. The initial allocation was reduced to \$162,965, however, NCDOT will be providing a second allocation for \$31,647 later this month for a total of \$194,612. The revised funding is split into three (3) categories: Elderly and Disabled Transportation Assistance Program (EDTAP) \$75,348, Employment (EMPL) \$16,414, and Rural General Public (RGP) \$102,850. A match is no longer required for any of the ROAP funds.

These funds will help provide over 23,000 trips for elderly, disabled, and low income individuals.

Note: RGP services are not limited to specific groups. The RGP routes run twice per day Monday-Friday.

A committee comprised of representatives from Watauga County Finance, Watauga County POA, Watauga County DSS, Watauga Opportunities, Inc., and AppalCART provided input concerning the distribution of the funds to identify the greatest benefit to the county by making sure current service levels are maintained. A plan for distribution is not required as part of the application.

The first disbursement of funds was in October. Approval of the certification statement by the County Commissioners will ensure the County receives the additional funding allocated to Watauga County.

The AppalCART Board will consider endorsement of how to distribute the funds at their January 23, 2023 Board meeting.

AppalCART appreciates the Commissioners consideration of this Certification Statement for a 2nd ROAP disbursement from NCDOT.

Sincerely,

Craig Hughes
Transportation Director

CERTIFIED STATEMENT
SECOND ROAP DISBURSEMENT (JANUARY 2023)
FY2023
RURAL OPERATING ASSISTANCE PROGRAM
County of Watauga

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Integrated Mobility Division provides funding for the operating cost of passenger trips for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e., CCP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race, or gender (FTA C 4702.1B, FTA C 4704.1A, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2022 to June 30, 2023 regardless of the date on which ROAP funds are disbursed to the county.

NOW, THEREFORE, by signing below, the duly authorized representatives of the County of Watauga North Carolina certify that the following statements are true and accurate:

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low-income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips for at least five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality, and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state and federal guidelines.

- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.
- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2023 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Regional Grant Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in monthly reports to NCDOT – Integrated Mobility Division or its designee. **Back-up documentation is required to support the monthly reports, failure to provide documentation will affect future disbursements. The June report will be considered the annual report.**
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amount of secondary FY2023 Rural Operating Assistance Program funds:

State-Funded Rural Operating Assistance Program Second Disbursement	Allocated	Requested
Elderly and Disabled Transportation Assistance Program (EDTAP)	<u>\$12,252</u>	<u>\$12,252</u>
Employment Transportation Assistance Program (EMPL)	<u>\$2,669</u>	<u>\$2,669</u>
Rural General Public Program (RGP)	<u>\$16,726</u>	<u>\$16,726</u>
TOTAL	<u>\$31,647</u>	<u>\$31,647</u>

WITNESS my hand and county seal, this 17th day of January, 2023.

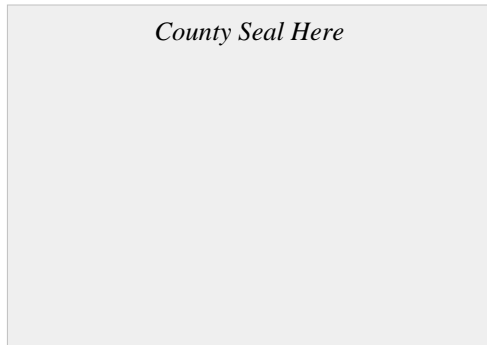
 Signature of County Manager/Administrator
Deron Geouque

 Printed Name of County Manager/Administrator

 Signature of County Finance Officer
Samantha Jones

 Printed Name of County Finance Officer

State of North Carolina County of Watauga



AGENDA ITEM 8:

TAX MATTERS

A. Monthly Collections Report

MANAGER'S COMMENTS:

Mr. Larry Warren, Tax Administrator, will present the Monthly Collections Report and be available for questions and discussion.

The report is for information only; therefore, no action is required.

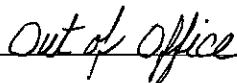
Monthly Collections Report

Watauga County

Bank deposits of the following amounts have been made and credited to the account of Watauga County. The reported totals do not include small shortages and overages reported to the Watauga County Finance Officer

Monthly Report December 2022

	<u>Current Month</u> <u>Collections</u>	<u>Current FY</u> <u>Collections</u>	<u>Current FY</u> <u>Percentage</u>	<u>Previous FY</u> <u>Percentage</u>
<u>General County</u>				
Taxes 2022	11,231,537.17	34,500,662.59	80.76%	83.00%
Prior Year Taxes	31,416.72	268,333.25		
Solid Waste User Fees	709,282.72	2,152,411.03	79.81%	83.43%
Green Box Fees	0.00	173.48	NA	NA
Total County Funds	\$11,972,236.61	\$36,921,580.35		
<u>Fire Districts</u>				
Foscoe Fire	149,464.53	546,526.23	81.48%	83.55%
Boone Fire	322,899.39	1,102,580.17	83.06%	86.20%
Fall Creek Service Dist.	3,365.31	10,962.41	79.94%	74.69%
Beaver Dam Fire	34,905.68	109,203.75	76.72%	79.57%
Stewart Simmons Fire	89,300.11	306,318.33	82.47%	72.01%
Zionville Fire	37,731.22	128,995.93	80.46%	81.75%
Cove Creek Fire	77,195.44	287,061.12	80.11%	83.66%
Shawneehaw Fire	35,913.06	129,900.47	83.13%	81.03%
Meat Camp Fire	74,254.79	250,731.67	78.68%	82.46%
Deep Gap Fire	62,816.61	223,296.16	81.47%	84.27%
Todd Fire	13,654.83	60,280.88	78.99%	81.11%
Blowing Rock Fire	146,750.22	563,286.42	81.07%	82.20%
M.C. Creston Fire	2,207.34	6,172.91	75.76%	74.38%
Foscoe Service District	21,359.00	92,943.38	83.26%	87.07%
Beech Mtn. Service Dist.	736.65	1,262.98	53.98%	50.97%
Cove Creek Service Dist.	47.95	336.65	100.00%	100.00%
Shawneehaw Service Dist	2,698.54	6,612.68	76.91%	75.89%
	\$1,071,935.36	\$3,815,509.73		
<u>Towns</u>				
Boone	3,483,238.31	6,827,523.78	81.23%	83.03%
Municipal Services	95,502.56	148,715.30	87.67%	89.57%
Boone MV Fee	NA	NA	NA	NA
Blowing Rock	NA	NA	NA	NA
Seven Devils	NA	NA	NA	NA
Beech Mountain	NA	NA	NA	NA
Total Town Taxes	\$3,578,740.87	\$6,976,239.08		
Total Amount Collected	\$16,622,912.84	\$47,713,329.16		

 Tax Collections Director

 Tax Administrator

AGENDA ITEM 8:

TAX MATTERS

B. Refunds and Releases

MANAGER'S COMMENTS:

Mr. Larry Warren will present the Refunds and Releases Reports. Board action is required to accept the Refunds and Releases Reports.

12/31/2022 13:05
Larry.Warren

WATAUGA COUNTY
RELEASES - 12/01/2022 TO 12/31/2022

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1006402 AVERA, CHARLES A AND MARION L 208 LOCHVIEW DR CARY, NC 27518-9606	RE 2022 1899-72-9366-000 TAX RELEASES BOARD OF EQUALIZATION AND REVIEW	7501	12/31/2022	F01	8428	194,300 F01 G01 SWF	97.15 617.87 80.00 <hr/> 795.02
1200922 AYERS, JOHN F (TR) 8725 BROWNES POND LN CHARLOTTE, NC 28277-8681	RE 2020 1889-99-7309-000 REFUND RELEASE DEPT OF TRANSPORTATION TOOK 2+ ACRES RIGHT OF WAY IN 2019	13091	12/31/2022	F01	8450	36,200 F01 G01	18.10 145.89 <hr/> 163.99
1200922 AYERS, JOHN F (TR) 8725 BROWNES POND LN CHARLOTTE, NC 28277-8681	RE 2021 1889-99-7309-000 REFUND RELEASE DEPT OF TRANSPORTATION TOOK 2+ ACRES RIGHT OF WAY IN 2019	5331	12/31/2022	F01	8451	36,200 F01 G01	18.10 145.89 <hr/> 163.99
1200922 AYERS, JOHN F (TR) 8725 BROWNES POND LN CHARLOTTE, NC 28277-8681	RE 2022 1889-99-7309-000 TAX RELEASES DEPT OF TRANSPORTATION TOOK 2+ ACRES RIGHT OF WAY IN 2019	5370	12/31/2022	F01	8452	25,400 F01 G01	12.70 80.77 <hr/> 93.47
1701851 BROWN, DANIEL P 512 MACINTOSH DR MULLICA HILL, NJ 08062	RE 2022 1879-62-1169-000 TAX RELEASES HOUSE HAD THE WRONG GRADE APPLIED	2592	12/31/2022	F01	8427	273,500 F01 G01	136.75 869.73 <hr/> 1,006.48
1506928 BROWN, JAMES D 285 NC HWY 105 EXT BOONE, NC 28607-6254	RE 2022 2941-55-4334-000 TAX RELEASES CLERICAL ERROR	47615	12/31/2022	F10	8446	129,500 F10 G01	64.75 411.81 <hr/> 476.56
1723986 BROWN, JAMES D 285 NC HWY 105 EXT BOONE, NC 28607-5160	RE 2022 2942-32-1790-000 TAX RELEASES CLERICAL ERROR	47890	12/31/2022	F10	8447	6,000 F10 G01	3.00 19.08 <hr/> 22.08
1723986 BROWN, JAMES D 285 NC HWY 105 EXT BOONE, NC 28607-5160	RE 2022 2942-32-3002-000 TAX RELEASES CLERICAL ERROR	47891	12/31/2022	F10	8445	4,100 F10 G01	2.05 13.04 <hr/> 15.09

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Larry.Warren

WATAUGA COUNTY
RELEASES - 12/01/2022 TO 12/31/2022

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1547955 CARSON, DOUGLAS PO BOX 264 BOONE, NC 28607	RE 2022	46598	12/31/2022			76,900	F09	38.45
		2932-23-9432-000		F09			G01	244.54
	TAX RELEASES				8449			282.99
PERCENTAGE COMPLETE ON HOUSE WAS ADJUSTED TO 54% FROM 95%								
1543827 CAUDILL, CATHERINE HICKS 4835 ANDY HICKS RD BANNER ELK, NC 28604	RE 2022	14503	12/31/2022			0	F08	59.05
		1960-19-3055-002		F08			G01	375.56
	TAX RELEASES				8433		SWF	80.00
DOUBLE BILLED; WAS ALSO BILLED AS 001								
514.61								
1608256 COLUMBUS HOWARD MANAGEMENT INC 810 PARKCREST DR BOONE, NC 28607	PP 2022	3327	12/31/2022			0	G01	13.23
		608256999		F10			F10	2.08
	TAX RELEASES				8429			15.31
OUT OF BUSINESS								
1620811 DENNIS CREEK LLC 1839 MORGANTON BLVD SW LENOIR, NC 28645-5338	RE 2021	1000203	12/31/2022			0	F12	57.85
		2827-44-8700-000		F12			G01	466.27
	TAX RELEASES				8435			524.12
SALE OF PROPERTY DIDN'T TAKE PLACE AND OWNER REMAINING IS PRESENT USE								
1620811 DENNIS CREEK LLC 1839 MORGANTON BLVD SW LENOIR, NC 28645-5338	RE 2021	1000204	12/31/2022			0	F12	57.85
		2827-44-8700-000		F12			G01	466.27
	TAX RELEASES				8436			524.12
SALE OF PROPERTY DIDN'T TAKE PLACE AND OWNER REMAINING IN PRESENT USE								
1620811 DENNIS CREEK LLC 1839 MORGANTON BLVD SW LENOIR, NC 28645-5338	RE 2021	1000205	12/31/2022			0	F12	57.85
		2827-44-8700-000		F12			G01	466.27
	TAX RELEASES				8437			524.12
SALE OF PROPERTY DIDN'T TAKE PLACE AND OWNER REMAINING IN PRESENT USE								
1620811 DENNIS CREEK LLC 1839 MORGANTON BLVD SW LENOIR, NC 28645-5338	RE 2021	1000206	12/31/2022			0	F12	57.85
		2827-44-8700-000		F12			G01	408.42
	TAX RELEASES				8438			466.27
SALE OF PROPERTY DIDN'T TAKE PLACE AND OWNER REMAINING IN PRESENT USE								
1620811 DENNIS CREEK LLC 1839 MORGANTON BLVD SW LENOIR, NC 28645-5338	RE 2021	1000207	12/31/2022			0	F12	359.95
		2827-72-3822-000		F12			G01	2,901.20
	TAX RELEASES				8439			3,261.15
SALE OF PROPERTY DIDN'T TAKE PLACE AND OWNER REMAINING IN PRESENT USE								

12/31/2022 13:05
Larry.Warren

WATAUGA COUNTY
RELEASES - 12/01/2022 TO 12/31/2022

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1620811 DENNIS CREEK LLC 1839 MORGANTON BLVD SW LENOIR, NC 28645-5338	RE 2021	1000208	12/31/2022			0	F12	359.95
		2827-72-3822-000		F12			G01	2,901.20
	TAX RELEASES				8440			3,261.15
	SALE OF PROPERTY DIDN'T TAKE PLACE AND OWNER REMAINING IN PRESENT USE							
1620811 DENNIS CREEK LLC 1839 MORGANTON BLVD SW LENOIR, NC 28645-5338	RE 2021	1000209	12/31/2022			0	F12	359.95
		2827-72-3822-000		F12			G01	2,901.20
	TAX RELEASES				8441			3,261.15
	SALE OF PROPERTY DIDN'T TAKE PLACE AND OWNER REMAINING IN PRESENT USE							
1620811 DENNIS CREEK LLC 1839 MORGANTON BLVD SW LENOIR, NC 28645-5338	RE 2021	1000210	12/31/2022			0	F12	359.95
		2827-72-3822-000		F12			G01	2,541.25
	TAX RELEASES				8442			2,901.20
	SALE OF PROPERTY DIDN'T TAKE PLACE AND OWNER REMAINING IN PRESENT USE							
1534109 DUFFY, WAYNE 7624 DORN CIRCLE CHARLOTTE, NC 28212	RE 2022	31576	12/31/2022			112,900	F12	56.45
		2838-90-5909-000		F12			G01	359.02
	TAX RELEASES				8432		SWF	80.00
	HOME IS UNSOUND							
1632864 HOSKINS, RYAN 2082 BANNER WHITEHEAD RD SOPHIA, NC 27350	RE 2022	1974	12/31/2022			122,800	F01	61.40
		1878-89-2590-000		F01			G01	390.50
	TAX RELEASES				8431			451.90
	PARCEL WAS DESIGNATED IN WRONG NBHD							
1788872 HYDER, ELTON M P.O. BPX 471905 FORT WORTH, TX 76147	RE 2019	24023	12/31/2022			3,900	G01	15.72
		2807-88-9417-000		C03				
	REFUND RELEASE				8454			
	INCORRECT SQUARE FOOTAGE							
1788872 HYDER, ELTON M P.O. BPX 471905 FORT WORTH, TX 76147	RE 2020	5620	12/31/2022			3,900	G01	15.72
		2807-88-9417-000		C03				
	REFUND RELEASE				8455			
	INCORRECT SQUARE FOOTAGE							
1788872 HYDER, ELTON M P.O. BPX 471905 FORT WORTH, TX 76147	RE 2021	23873	12/31/2022			3,900	G01	15.72
		2807-88-9417-000		C03				
	REFUND RELEASE				8456			
	INCORRECT SQUARE FOOTAGE							
1610626 LAWSON, ROBERT H III 155 PRIVATE DR SUGAR GROVE, NC 28679	RE 2022	13812	12/31/2022			61,700	F04	30.85
		1952-63-1309-000		F04			G01	196.21
	TAX RELEASES				8458			227.06
	CORRECTED APPRAISAL ERROR							

12/31/2022 13:05
Larry.Warren

WATAUGA COUNTY
RELEASES - 12/01/2022 TO 12/31/2022

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1583931 LEN B FARTHING INC P O BOX 88 VILAS, NC 28692	PP 2022 2170 TAX RELEASES TRUCK WAS SOLD IN 2021	734	12/31/2022	F04	8457	0	F04 G01 F04L G01L	20.51 130.41 2.05 13.04 <hr/> 166.01
1753919 LOST PROVINCE BREWING COMPANY LLC 692 MARKET HILLS DRVE BOONE, NC 28607	PP 2022 1467 TAX RELEASES REAL PROPERTY	428	12/31/2022	MS1	8444	283,359	C02 G01 MS1	1,020.09 901.08 340.03 <hr/> 2,261.20
1134931 REESE, JOHN STEPHEN AND SANDRA 177 JOHN SHELL RD SUGAR GROVE, NC 28679-9500	RE 2022 1965-61-7052-000 TAX RELEASES HOUSE ON PROPERTY IS UNSOUND	15791	12/31/2022	F04	8453	81,000	F04 G01	40.50 257.58 <hr/> 298.08
1762616 ROBERT W HOLTON PO BOX 3075 BOONE, NC 28607	PP 2022 1884 TAX RELEASES CLOSED	625	12/31/2022	F02	8430	0	F02 G01	.23 1.21 <hr/> 1.44
1624151 SOUTH, DENNIS B 202 HICKORY KNOLL DEEP GAP, NC 28618	RE 2022 2960-07-9697-000 TAX RELEASES OBY CLERICAL ERROR ON VALUE	48771	12/31/2022	F10	8434	55,200	F10 G01	27.60 175.54 <hr/> 203.14
1824254 VOSS, JEFFREY CHARLES, TRUSTEE VOSS, JANICE FRAZER, TRUSTEE 968 BROOKSHIRE RD BOONE, NC 28607	RE 2022 2912-80-1914-000 TAX RELEASES HOME NO LONGER ON THE PROPERTY	41890	12/31/2022	F09	8443	62,100	F09 G01 SWF	31.05 197.48 80.00 <hr/> 308.53
1768219 WALLACE LOFT LLC C/O MAPLETREE US MANAGEMENT LL 2029 CENTURY PARK EAST SUITE 4 LOS ANGELES, CA 90067	RE 2022 2900-22-8697-000 TAX RELEASES INCORRECT C&D FACTOR WAS APPLIED	34359	12/31/2022	F02	8459	573,362	F02 G01	344.02 1,823.29 <hr/> 2,167.31
DETAIL SUMMARY	COUNT: 32			RELEASES - TOTAL		2,146,221		24,900.17

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Larry.Warren

WATAUGA COUNTY
RELEASES - 12/01/2022 TO 12/31/2022

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RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT
2019	RE	G01 WATAUGA COUNTY RE	15.72
			2019 TOTAL 15.72
2020	RE	F01 FOSCOE FIRE RE	18.10
2020	RE	G01 WATAUGA COUNTY RE	161.61
			2020 TOTAL 179.71
2021	RE	F01 FOSCOE FIRE RE	18.10
2021	RE	F12 BLOWING ROCK FIRE RE	1,671.20
2021	RE	G01 WATAUGA COUNTY RE	13,213.69
			2021 TOTAL 14,902.99
2022	RE	F01 FOSCOE FIRE RE	308.00
2022	RE	F02 BOONE FIRE RE	344.02
2022	RE	F04 BEAVER DAM FIRE RE	71.35
2022	RE	F08 SHAWNEEHAW FIRE RE	59.05
2022	RE	F09 MEAT CAMP FIRE RE	69.50
2022	RE	F10 DEEP GAP FIRE RE	97.40
2022	RE	F12 BLOWING ROCK FIRE RE	56.45
2022	RE	G01 WATAUGA COUNTY RE	6,032.02
2022	RE	SWF SANITATION USER FEE	320.00
2022	PP	C02 BOONE PP	1,020.09
2022	PP	F02 BOONE FIRE PP	.23
2022	PP	F04 BEAVER DAM FIRE PP	20.51
2022	PP	F04L BEAVER DAM FIRE LATE LIST	2.05
2022	PP	F10 DEEP GAP FIRE PP	2.08
2022	PP	G01 WATAUGA COUNTY PP	1,045.93
2022	PP	G01L WATAUGA COUNTY LATE LIST	13.04
2022	PP	MS1 BOONE MUNICIPAL SERV DIST PP	340.03
			2022 TOTAL 9,801.75
			SUMMARY TOTAL 24,900.17

12/31/2022 13:05
Larry.Warren

WATAUGA COUNTY
RELEASES - 12/01/2022 TO 12/31/2022

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RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT	
C03	2019	G01	WATAUGA COUNTY RE	15.72
C03	2020	G01	WATAUGA COUNTY RE	15.72
C03	2021	G01	WATAUGA COUNTY RE	15.72
			47.16	
C03 TOTAL				
F01	2020	F01	FOSCOE FIRE RE	18.10
F01	2020	G01	WATAUGA COUNTY RE	145.89
F01	2021	F01	FOSCOE FIRE RE	18.10
F01	2021	G01	WATAUGA COUNTY RE	145.89
F01	2022	F01	FOSCOE FIRE RE	308.00
F01	2022	G01	WATAUGA COUNTY RE	1,958.87
F01	2022	SWF	SANITATION USER FEE	80.00
			2,674.85	
F01 TOTAL				
F02	2022	F02	BOONE FIRE PP	344.25
F02	2022	G01	WATAUGA COUNTY PP	1,824.50
			2,168.75	
F02 TOTAL				
F04	2022	F04	BEAVER DAM FIRE RE	91.86
F04	2022	F04L	BEAVER DAM FIRE LATE LIST	2.05
F04	2022	G01	WATAUGA COUNTY RE	584.20
F04	2022	G01L	WATAUGA COUNTY LATE LIST	13.04
			691.15	
F04 TOTAL				
F08	2022	F08	SHAWNEEHAW FIRE RE	59.05
F08	2022	G01	WATAUGA COUNTY RE	375.56
F08	2022	SWF	SANITATION USER FEE	80.00
			514.61	
F08 TOTAL				
F09	2022	F09	MEAT CAMP FIRE RE	69.50
F09	2022	G01	WATAUGA COUNTY RE	442.02
F09	2022	SWF	SANITATION USER FEE	80.00
			591.52	
F09 TOTAL				
F10	2022	F10	DEEP GAP FIRE PP	99.48
F10	2022	G01	WATAUGA COUNTY PP	632.70
			732.18	
F10 TOTAL				
F12	2021	F12	BLOWING ROCK FIRE RE	1,671.20
F12	2021	G01	WATAUGA COUNTY RE	13,052.08
F12	2022	F12	BLOWING ROCK FIRE RE	56.45
F12	2022	G01	WATAUGA COUNTY RE	359.02
F12	2022	SWF	SANITATION USER FEE	80.00
			15,218.75	
F12 TOTAL				
MS1	2022	C02	BOONE PP	1,020.09
MS1	2022	G01	WATAUGA COUNTY PP	901.08
MS1	2022	MS1	BOONE MUNICIPAL SERV DIST PP	340.03

12/31/2022 13:05
Larry.Warren

WATAUGA COUNTY
RELEASES - 12/01/2022 TO 12/31/2022

P 7
tncrapt

RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR YEAR CHARGE AMOUNT

MS1	TOTAL	2,261.20
SUMMARY	TOTAL	24,900.17

AGENDA ITEM 9:

PROPOSED 2023 “YEAR OF THE TRAIL” PROCLAMATION

MANAGER’S COMMENTS:

Mr. Eric Smallwood, Parks and Recreation Director, will request the Board adopt the Year of the Trail Proclamation. The Proclamation is a statewide effort to raise awareness and an opportunity to showcase, promote, and celebrate our state’s extensive trail systems.

Board action is required to adopt the Proclamation as presented.

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA



WHEREAS, Watauga County’s natural beauty is critical to its residents’ quality of life, health, and economic wellbeing; and

WHEREAS, the trails that span across our county are an integral part of the recreational and transportation possibilities of our area and promote an enjoyment of scenic beauty by our residents and our visitors; and

WHEREAS, the parks, greenways, trails and natural areas in our community are welcoming to all and provide a common ground for people of all ages, abilities and backgrounds to access our rich and diverse natural, cultural, and historic resources; and

WHEREAS, Watauga County’s natural assets and resources are integral to disaster recovery and resiliency to climate change for future generations; and

WHEREAS the trails in Watauga County vary from the Mountains to Sea Trail, Brookshire/South Fork Greenway, Rocky Knob Park Trails to Elk Knob State Park Trails, to the Middle Fork Greenway, to Julian Price Memorial and Moses Cone Memorial Park Trails, to the Northern Peaks State Trail to the Appalachian State Nature Preserve trails to the New River and Watauga River paddle trails and various other sidewalks, neighborhood trails and pedestrian paths; and

WHEREAS, trails offer quality-of-life benefits to all as expressions of local community character and pride, as outdoor workshops for science education, as tools for economic revitalization, as free resources for healthy recreation, as accessible alternative transportation, and as sites for social and cultural events; and

WHEREAS, the North Carolina General Assembly designated 2023 as the Year of the Trail in North Carolina to promote and celebrate the state’s extensive network of trails that showcase our state’s beauty, vibrancy and culture; and

WHEREAS, North Carolina is known as the “Great Trails State.”

NOW, THEREFORE, the Watauga County Board of Commissioners do hereby proclaim 2023 as "THE YEAR OF THE TRAIL" in Watauga County, and commend its observance to all people.

ADOPTED this the 17th day of January, 2023.

ATTEST:

Anita J. Fogle
Clerk to the Board



Larry Turnbow, Chairman,
Board of Commissioners

AGENDA ITEM 10:

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Proposed Dates for Annual Pre-Budget Retreat

MANAGER’S COMMENTS:

The proposed dates for the Annual Pre-Budget Retreat are February 9th and 10th or the 16th and 17th with times proposed from 12–7 P.M. for Thursday and 9 A.M.–1 P.M. for Friday. Two days are required for the Retreat and should the Board wish, times and dates may be adjusted accordingly.

Direction from the Board is requested to set the dates of the Retreat.

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AGENDA ITEM 10:

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Proposed Dates for Budget Work Sessions

MANAGER’S COMMENTS:

The Board holds two budget work sessions each year. The work sessions are scheduled after the Manager’s proposed budget is presented at the first meeting in May. The proposed dates for the budget work sessions are May 4th and 5th or the 11th and 12th with times proposed from 12–8 P.M. and 9 A.M.–1 P.M. Should the Board wish, times and dates may be adjusted accordingly.

Direction from the Board is requested to set the dates of the budget work sessions.

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AGENDA ITEM 10:**MISCELLANEOUS ADMINISTRATIVE MATTERS***C. Boards and Commissions***MANAGER'S COMMENTS:***Economic Development Commission*

The Economic Development Commission (EDC) Articles of Association were recently amended to reflect a reorganization of the membership. The EDC, when all appointments are made, will consist of eleven (11) members - eight (8) are standing seats representing organizations, and three (3) are at-large seats appointed by the Board of Commissioners.

The eight (8) standing seat representatives are listed below:

Watauga County Board of Commissioners	Larry Turnbow	Chairman
Boone Town Council	Tim Futrelle	Mayor
Blowing Rock Town Council	Pete Gherini	Commissioner
Beech Mountain Town Council	Barry Kaufman	Mayor
Seven Devils Town Council	Bob Bertini	Citizen designated by Town Council
Appalachian State University	Matthew Dockham	Director of External Affairs & Community Relations
Blowing Rock Chamber of Commerce	Charles Hardin	President and CEO
Boone Area Chamber of Commerce	David Jackson	President and CEO

Three At-Large appointments are needed.

Volunteer applications have been received from the following expressing interest in serving on the EDC as an at-large appointee: Jane Lee Rankin, Kelly Coffey, Dan Meyer, Virginia Lee Wallace, Angela King, and Suzanne Livesay.

This is the second reading.

Planning Board

Each Commissioner nominates a representative to the Boone Rural Fire Protection Service District Board and the Watauga County Planning Board whose terms run concurrent with the term of the appointing Commissioner.

Planning Board members must live within the appointing Commissioner's District and action must be taken by the entire Board of Commissioners to make these appointments.

Boone Rural Fire Service District Board

Boone Rural Fire Service District Board members must own property and reside within the Fire Service District.

Commissioner Appointments to Various Boards & Commissions

Included in the packet is a list of Boards & Commissions on which the Commissioners themselves have served in the past. Some of these are legal requirements that the Commissioners serve, and some are at the request of the agencies. The majority of these appointments can be made by the Chairman of the Board, although several of them do require Board action. Therefore, it has been the practice for the Chairman to submit a list of appointments with Board action to approve the entire list. If there is more than one nomination for a particular appointment, the Board may vote on each nomination separately.



011723 BCC Meeting
PO Box 404

Boone, NC 28607

(828)264-3082 (p)

(828)265-8080 (f)

TTY – Use 711

www.WataugaEDC.org

Memorandum

Date: November 30, 2022

To: Deron Geouque

From: Joe Furman, Director

A handwritten signature in black ink, appearing to read "Joe", is written over the printed name "Joe Furman, Director".

RE: Economic Development Commission appointments

During the November 15th Board of Commissioners meeting, the Commissioners amended the EDC Articles of Association to reflect a reorganization of the membership. The EDC, when all appointments are made, will consist of eleven (11) members – eight (8) are standing seats representing organizations, and three (3) are at-large seats appointed by the Commissioners. To date, four (4) volunteer applications have been submitted for the at-large seats. While it would be appropriate to place this item under Boards and Commissions on the December 5th meeting, it is not imperative, and it may be prudent to wait until the 2nd December meeting (if there is going to be one), in order to provide more time for applications to be received, and the new Board to consider the appointments. Having the appointments made by the 2nd January meeting is desirable, or even 1st February meeting would be fine. FYI, the eight (8) standing seats are listed below.

- Watauga County Commissioners – currently Larry Turnbow
- Boone Town Council – Tim Futrelle, Mayor
- Blowing Rock Town Commission – Pete Gherini, Commissioner
- Beech Mountain Town Council – Barry Kaufman, Mayor
- Seven Devils Town Council – Bob Bertini, citizen designated by Town Council
- Appalachian State University – Matthew Dockham, Director of External Affairs and Community Relations
- Blowing Rock Chamber of Commerce – Charles Hardin, President and CEO
- Boone Area Chamber of Commerce – David Jackson, President and CEO

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Jane Lee Rankin
Home Address: 400 Apple Hill Road
City: Banner Elk Zip: 28604
Telephone: (H) 828-260-0082 (W) 828-963-1662 (Fax) _____
Email: rankinlee@me.com
Place of Employment: Apple Hill Farm, LLC
Job Title: Founder, CEO

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|---|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input checked="" type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Economic Development Commission
2. _____
3. _____

**Volunteer Application
Watauga County Boards And Commissions
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

**Work
Experience:**

Founder and CEO of Apple Hill Farm, LLC and Cookin Up a Storm DBA Apple Hill Farm Store from 2005 to present

Consultant and speaker on the topic of Agritourism

**Volunteer
Experience:**

Current positions:

Vice President of Watauga County Farm Bureau Board

Advisor for Watauga County Agricultural Extension

President of the North Carolina Agritourism Networking Association

Past Positions:

Board Member for Banner Elk Chamber of Commerce and Boone Area Chamber of Commerce

**Other
Experience:**

**Other
Comments:**

Signature: _____

Joe DuRoi

Date: 11/24/22

Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

011723 BCC Meeting

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

*Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230*

Name: Kelly Coffey
Home Address: 385 Hodges Miller Road
City: Blowing Rock Zip: 28605
Telephone: (H) 828-406-5104 (W) 828-265-5434 ext. 114 (Fax) 828-265-5439
Email: kelly@theravenrocks.com
Place of Employment: High Country Council Of Governments
Job Title: Senior Planner

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|---|------------------------------------|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input checked="" type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|---|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input checked="" type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---------------------------------------|--|--------------------------------|
| Gender | Ethnic Background | |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Economic Development Commission

2.

3.

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

I have worked as a planner with High Country Council of Governments for 24 years. Much of this job is related to economic development, as we assist local governments with projects that create or retain jobs. I have been involved with a wide variety of economic development projects ranging from conventional manufacturing (e.g. GE Aviation, Altec, Tyson) to arts & crafts to agriculture. I've had much interaction with EDCs and know most of the directors in our region well. I communicate regularly with state & federal agencies that fund economic development projects (e.g. Appalachian Regional Commission, US Dept of Commerce Economic Development Administration, NC Dept of Commerce) & have long-established relationships with their representatives. Much of my day-to-day work involves grant writing or administration, and our agency has also compiled economic development plans for several counties.

Volunteer
Experience:

I was one of the founding board members of Blue Ridge Conservancy, serving on the board for 20 years, including several years as president & vice-president. I recently rotated off, but I'm still active on a committee, which I chaired for a number of years. Early on, our priorities included the preservation of "working" landscapes; i.e. not locking land up in a preserve, but protecting it while still allowing economic activity, such as farming or timbering. Such a philosophy is shared by the Blue Ridge Resource Conservation & Development Council, an entirely separate organization where I've served on the Council for about 15 years. As the name implies, the organization strives to implement conservation-based economic development.

Other
Experience:

I worked in retail businesses for 11 years while in school and a few years afterwards. In addition, I think I could bring an agricultural perspective to the EDC that might not be presently represented based on my experience as a farmer, as chair of the Farmland Preservation Advisory Board, and my work on agricultural economic development projects in other counties. I assisted Wilkes County with a cattle genetic improvement project and developed a farmland preservation plan for Ashe County. I'm currently helping Ashe County secure funding for a livestock sales facility. Other agricultural economic development projects where I've been involved include a farmers market and two food hubs.

Other
Comments:

I think it's important for economic development to be sustainable; an overused word but one that is still descriptive of an economy that preserves the environment and enhances our quality of life. It's especially critical in Watauga County, where the environment and quality of life underlie much economic activity. Traditional economic development approaches still work to some degree, but I would be open to innovative projects and unconventional ideas.

Signature: 

Date: 11-21-22

[Print Form](#)

[Reset Form](#)

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Dan Meyer
Home Address: 124 Sorrento Forest Drive
City: Bowing Rock Zip: 28605
Telephone: (H) 828-266-2029 (W) _____ (Fax) _____
Email: granddan4@gmail.com
Place of Employment: Retired
Job Title: Former President/CEO Boone Area Chamber of Commerce

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|---|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input checked="" type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---------------------------------------|--|--------------------------------|
| Gender | Ethnic Background | |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Economic Development Commission 
2. _____
3. _____

**Volunteer Application
Watauga County Boards And Commissions
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

12 Years - Member Watauga County Economic Development Commission - current
15 Years - Executive Director of Appalachian Brian Estates
10 Years - Part-time faculty at ASU
12 Years - President/CEO Boone Area Chamber of Commerce, retired 2016
10 Years - Member BREMCO Leadership Council/Community Membership Council - current

Volunteer
Experience:

Heart Association
Watauga County Agriculture Council
Farm/City Banquet
Samaritans Purse Relief - 9/11 team, Baton Rouge work crew
Operation Christmas Child
President ASU Parents Association
DBDA Board - exo-officio

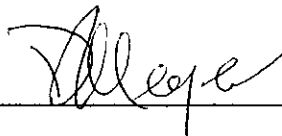
Other
Experience:

30 Year member of Mt. Vernon Baptist Church - teacher, choir, deacon, layman

Other
Comments:

I have a continued desire to participate with the EDC, BACC, ASU and our community and channel creative opportunities for growth and progress.

Signature: _____



Date: _____

11/18/22

Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Virginia Lee Wallace
Home Address: 797 Possum Hollow Rd.
City: Blowing Rock Zip: 28605
Telephone: (H) 615.945.6724 (W) 828.262.7929 (Fax) _____
Email: wallacevl2@appstate.edu
Place of Employment: Appalachian State University
Job Title: Development Officer - Walker College of Business

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|---|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
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| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

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- | | |
|--|--|
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We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Economic Development Commission
2. _____
3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

I worked for the Town of Boone's Cultural Resources department as the Downtown Coordinator from 2012 to 2017, and I have worked in development at Appalachian State since 2017. Currently, I am a development officer for the Walker College of Business at Appalachian.

Volunteer
Experience:

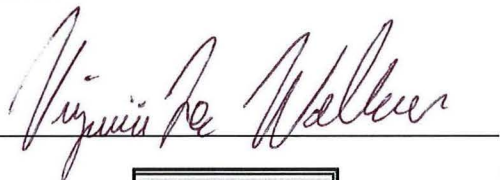
Board appointments:
Appalachian State Staff Senator 2020 - 2022
Appalachian Theater of the High Country 2013 - 2017, ex officio
Children's Playhouse 2014 - 2016, treasurer
Downtown Boone Development Association 2012 - 2017, director
Watauga County Economic Development Commission, member 2021 - present
Watauga Historical Society 2016 - 2018
Watauga Women in Leadership 2018 - 2019

Other
Experience:

UNC Chapel Hill School of Government, Development Finance Toolkit Course – September 2015
Watauga Leadership Challenge – Class of 2014

Other
Comments:

Signature:



Date:



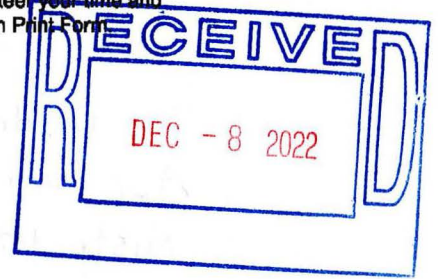
Print Form

Reset Form

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Angela King
Home Address: 320 Old Fairway Drive
City: Boone Zip: 28607
Telephone: (H) 828 719 9325 (W) _____ (Fax) _____
Email: kirrajade2@yahoo.com
Place of Employment: The Children's Council
Job Title: facilitator

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|---|------------------------------------|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input checked="" type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | |
|---|--|
| Gender | Ethnic Background |
| <input type="radio"/> Male | <input type="radio"/> African American |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian |
| | <input type="radio"/> Native American |
| | <input type="radio"/> Hispanic |
| | <input type="radio"/> Other |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Economic Development
2. EMS Advisory Council
3. TDA
Recreation

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work Experience:

The Children's Council
App Ski Mountain (French Swiss)
Misty Mtn Threadworks
Footsloggers
Mast General Store
Mountain Pathways School

Volunteer Experience:


Watauga County Economic Development Commission
FARM Cafe
Hunger & Health
Hospitality House
Watauga Humane
Ashe Humane
Horse Helpers
Project on Aging
Middle Fork Greenway
Western Youth Network
Mountain Alliance
Blue Ridge Conservancy
Mountain Pathways School
Two Rivers School
Valle Crucis School
Watauga High School

Other Experience:

Semantan's Purse
Casting Bread
St Mary's church
Grace Lutheran
App Theatre
BR Women in Ag
Wildwood ALC
Daniel Boone Native Gardens
Children's Playhouse
Wine to Water
Access Fund
Carolina Climbers Coalition
Clearwater Manne Aquarium
Appalachian Voices
Special Olympics
served on several Board of Directors

Other Comments:

I'd love the opportunity to finish my term on the EDC and to be considered for other commissions, as well. Thank you!

Signature: 

Date: 11.28.22

Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Suzanne Livesay
Home Address: 539 Timber Ridge Road
City: Sugar Grove Zip: 28679
Telephone: (H) 386.848.8294 (W) 828.865.3000 (Fax) _____
Email: slivesay@apptheatre.org
Place of Employment: Appalachian Theatre of the High Country
Job Title: Executive Director

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input checked="" type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |


In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Economic Development Commission 
2. _____
3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

The Farm House, Blowing Rock, NC - Waitstaff/Performer
Walt Disney World, Lake Buena Vista, FL - Cast Member
Geneva Academy, DeLand, FL - Fine Arts Coordinator & K-8 Music & Visual Arts
Teacher
The First Academy, Orlando, FL - 6-12 Grade Theatre Teacher
David A. Straz, Jr. Center for the Performing Arts, Tampa, FL - Vice President of
Education
Watauga County Schools, Boone, NC - K-8 Music Teacher
Appalachian Theatre of the High Country, Boone, NC - Executive Director

Volunteer
Experience:

Board Member, Downtown Boone Development Assoc. (2022)
NC Music Educators Assoc. Workshop Presenter (2021)
Watauga County Schools Collaborative Learning Team Leader (2021-2022)
Reich College of Education Community Partner (2020-2021)
Glazer Children's Museum Education Committee (2018-2020)
Tampa Chamber of Commerce Education Committee (2018-2020)
Broadway League Education & Engagement Committee (2016-2020)
Performing Arts Centers Consortium Education & Engagement Committee
(2018-2020)
AdvancED (SACS-CASI) External Review Team Member (2014-2019)

Other
Experience:

Workshop Presenter & Panelist:
- Watauga County Schools
- FL Association of Theatre Educators
- FL Music Educators Association
- Florida Theatre Conference
- Musical Theatre Educators' Alliance
- The Broadway League
- Performing Arts Centers Consortium

Other
Comments:

Signature:

Suzanne Linsay

Date:

12/9/2022

Print Form

Reset Form

Commissioner Appointments to Boards & Commissions
As of January 2023

Board/Commission	Member
Appalachian District Health Department	Castle
Appalachian Theatre Board of Trustees Ex-Officio Member	Wallin
AppalCART Authority	Wallin
Blue Ridge Resource Conservation & Development Area	Turnbow
Caldwell Community College & Technical Institute - Watauga Advisory Board	Eggers
Children's Council	Castle
Child Protection Team	Russell
Cooperative Extension Advisory Leadership Board	Castle
Economic Development Commission (EDC)	Turnbow
Educational Planning Committee (2 appointees)	Wallin & Russell
EMS Advisory Committee	Castle
High Country Council of Governments Executive Board Rural Transportation Advisory Committee	Turnbow
Juvenile Crime Prevention Council (JCPC)	Russell
Humane Society	Turnbow
Library Board	Eggers
Motor Vehicle Valuation Review Committee	BCC
New River Service Authority Board	Wallin
Northwest Regional Housing Authority (five-year term expires Dec. 12, 2024)	Pat Vines
POA Advisory Committee (Home & Community Care Block Grant)	Eggers
Sheriff's Office Liaison	Turnbow
Vaya Regional Board (Region 3)	Russell & Wallin
Social Services Advisory Board	Wallin
Watauga County Arts Council (added February 2020)	Eggers
Watauga County Fire Commission	Turnbow
Watauga County Personnel Advisory Committee	Chair or Vice-Chair
Watauga County Recreation Commission	Russell
Watauga Medical Center Board of Trustees	Russell
W.A.M.Y. Community Action	Wallin
Watauga Opportunities, Inc.	Turnbow
Workforce Development Board (WDB)	Chairman

AGENDA ITEM 10:

MISCELLANEOUS ADMINISTRATIVE MATTERS

D. Announcements

MANAGER'S COMMENTS:

The Blowing Rock Chamber has cordially invited the Commissioners to attend a meet and greet reception for newly elected officials on January 17, 2023 from 5:00 PM to 6:30 PM. Unfortunately, the Chamber overlooked that the date was the same time as the County Commissioner's Board meeting. The Chamber encourages the Board if our meeting adjourns early to please come by.

**YOU AND A GUEST ARE CORDIALLY INVITED TO ATTEND
A MEET & GREET RECEPTION FOR OUR NEWLY ELECTED
OFFICIALS REPRESENTING THE HIGH COUNTRY.**

THIS IS YOUR OPPORTUNITY TO GET TO KNOW YOUR
REPRESENTATIVES IN THE MOST UNIQUE SETTING.

Please join us on
Tuesday - January 17, 2023
5pm - 6:30 pm
Perry Car Barn
298 Cone Rd
Blowing Rock, NC



RSVP Required
Cathy@BlowingRock.com or call 828-295-7851

AGENDA ITEM 11:

PUBLIC COMMENT

AGENDA ITEM 12:

BREAK

AGENDA ITEM 13:

CLOSED SESSION

Attorney/Client Matters – G. S. 143-318.11(a)(3)